



Use carts the right way

Pushing and pulling is always better than lifting and carrying. Use a suitable cart (including table, wire mesh or platform carts) when moving material around the office.

Replace any damaged carts immediately.

Carts should be loaded evenly and not overloaded. Ensure you have a clear view ahead, secure the load and never use carts to transport people.

Checklist:

- ✓ Replace damaged carts immediately.
- ✓ Load carts evenly and do not overload them.
- ✓ Ensure a clear line of sight ahead.
- ✓ Secure loads.
- ✓ Never use carts to transport people.

